

## **Creating Bookmarks for Your Favorite Web Sites**

Quickly access your favorite web sites by setting up bookmarks in your web browser

### **To set up a Bookmark in Internet Explorer:**

1. Open Internet Explorer
2. Type in the web address and press the Enter key (or browse to the site)
3. Go to the Favorites menu and choose Add to Favorites
4. The Add Favorite dialog box will appear and give you some choices:
  - You can name the web site something easy to remember or choose the default name
  - You can set up folders for organizing web sites by topic
5. Click Ok
6. When you want to view a web site that has already been book marked, simply click on the Favorites menu and scroll until you find the web site, then click on the name!